



City of Gem Lake
Heritage Hall
4200 Otter Lake Road | Gem Lake, MN 55110
651-747-2790/92 | 651-747-2795 (fax)
E-mail city@gemlakemn.org

Peddlers, Solicitors and Transient Merchants License

Expires one year from date of issuance

LICENSE TYPE: PEDDLER, SOLICITOR, TRANSIENT MERCHANT

Peddler: A person engaged in for-profit business with no fixed place of business but goes door-to-door for the purpose of offering for sale, displaying for sale, selling or attempting to sell the goods, wares, products, merchandise, or other property that the person is carrying or otherwise transporting for delivery immediately upon sale.

Solicitor: A person engaged in for-profit business who goes door-to-door for the purpose of obtaining or attempting to obtain orders for goods, wares, products, merchandise, other personal property, or services for which delivery or performance shall occur at a later time.

Transient Merchant: A person who engages in temporary or transient for-profit business in the city selling or attempting to sell goods, wares, products, merchandise or other property, and who for the purpose of carrying on such business hires, leases, occupies or uses a vehicle, trailer, boxcar, tent, portable shelter, or vacant lot for the exhibition and sale of such items, or who leases or intends to occupy a building or portion thereof for fewer than four (4) months for the exhibition and sale of such items.

LICENSE APPLICATION CHECKLIST:

To prevent delay, please ensure the following information is submitted

- ☐ Ramsey County License (Transient Merchants Only)
- ☐ Peddlers, Solicitors and Transient Merchants License application (Must be received 14 days prior to conducting business)
- ☐ Written permission from the property owner at location to be used (Transient Merchants Only)
- ☐ Photo ID: Attach a color copy of a driver's license or government issued photo ID

Background Information

☐ Peddler ☐ Solicitor ☐ Transient Merchant

Full Legal Name: _____

All other names you have used or conducted business under (First Middle Last): _____

Hair Color: _____ Eye Color: _____ Height: _____ Weight: _____

Other Distinguishing Marks or Features: _____

Permanent Address: _____

City: _____ State: _____ Zip: _____

Local Address: _____ City: _____ State: _____ Zip: _____

Email: _____

Home Phone: _____ Cell: _____ SSN: _____

Company Information

Names of Business/Company: _____ Phone Number: _____

Company Address: _____

City: _____ State: _____ Zip: _____

Company Managers Name: _____

Managers Email: _____ Managers Phone Number: _____

MN Tax ID Number: _____ Federal Tax ID Number: _____

Description of the items to be sold or services to be provided: _____

Three (3) most recent locations where you have conducted business as a Peddler, Solicitor or Transient Merchant:

Names of all business operations owned, managed, or operated: _____

Have you ever had a business license denied or revoked by any government entity: ☐ Yes ☐ No

If yes, indicate the dates of denial/revocation, government agency and reason for denial/revocation: _____

Vehicle Information**Primary Vehicle**

Year: _____ Make: _____ Model: _____

Color: _____ License Plate: _____ VIN: _____

Secondary Vehicle

Year: _____ Make: _____ Model: _____

Color: _____ License Plate: _____ VIN: _____

Type, Dates and Locations of Intended Business

☐ Peddler (License Required) ☐ Solicitor (Registration Only) ☐ Transient Merchant (License Required)

☐ Annual License ☐ Daily License

Start Date: _____ End Date: _____ If applying for a daily license, a maximum of 14 consecutive days is permitted.

Location where business will be conducted: _____

Phone Number while conducting business: _____

Background Check

Have you ever been convicted within the last five (5) years of any felony, gross misdemeanor or misdemeanor for violating any state or federal statute or any local ordinance, other than minor traffic offenses? If yes, please describe.

☐ Yes ☐ No

If yes, please describe: _____

The Minnesota Data Practices Act requires that you be advised of the following information:

As an applicant for a Peddler License, you are asked to provide private and/or confidential information about yourself that will be used to check driving history, criminal history, arrest records, warrant information, and other relevant records. You may refuse to provide this information. However, should you refuse, our investigation cannot be completed and will result in your application not being processed. With the exception of your Social Security Number, the information you provide is public and will be used by the City of White Bear Lake Police Department, the Gem Lake City Council, and/or the general public. This AUTHORIZATION FOR RELEASE OF INFORMATION will expire two years from the date you sign it.

I have read and understand the above Data Practices Advisory.

Signature: _____ Date: _____

Data Practices Advisory (Tennessee Warning)

I understand that some of the information provided on this form will be public data. Public data is available to anyone who makes a request for such information. Under the Minnesota Data Practices Act, your address, email and/or telephone number are private data. You may choose not to provide some or all of this private data, but it may cause your license request to be denied. By completing this information, you are consenting to allow the City of Gem Lake staff to share this information in order to administer Gem Lake Ordinances regarding Peddlers, Solicitors and Transient Merchant licenses. Please sign below to affirm that you have read this notice.

Applicant Signature: _____ Date: _____

Consent

The data you furnish on the application will be used by the City of Gem Lake to assess your qualifications for licensure. Disclosure of the information is voluntary. You are not legally required to provide this data; however, if you fail to do so, the City of Gem Lake may be unable to process this application. Disclosure of your Minnesota Tax ID Number, Social Security Number, or Individual Tax ID Number is required by Minnesota Statutes 270C.72, and your Social Security Number may be requested by and released to the Minnesota Commissioner of Revenue. After submission, all information is pursuant to Minnesota Statutes, Chapter 13.

A SIGNATURE IS REQUIRED IN ORDER TO PROCESS THIS APPLICATION

I, (print name) _____, certify or declare under penalty of perjury, under the laws of the State of Minnesota, that the foregoing is true and correct. All information given is subject to verification by the State of Minnesota. I understand that false information may result in the denial, suspension, or revocation of my business license.

Signature: _____ Date: _____

APPLICATION MAY TAKE UP TO 10 BUSINESS DAYS TO PROCESS

Office Use Only

☐ Peddler (License) ☐ Solicitor (Registration Only – No Fee) ☐ Transient Merchant (License)

Date Received: _____ Date Review Completed: _____

Date Paid (If applicable)/Form of Payment: _____

Notes: _____

Background Check Required: ☐ Yes ☐ No Date Sent to P.D. _____

Date P.D. Received: _____ Date of Background Check: _____ Approved: ☐ Yes ☐ No

Notes or Reason for Denial: _____

P. D. Signature: _____ Title: _____ Date: _____