



City of Gem Lake
Heritage Hall
4200 Otter Lake Road | Gem Lake, MN 55110
651-747-2790/92 | 651-747-2795 (fax)
E-mail city@gemlakemn.org



Stormwater Permit Application Packet

Applicants must review the entire packet, fill in all applicable areas, and submit with the permit fee before application will be reviewed.

Checklist:

- Part 1. **Permit Application and Gem Lake City Contractor License or State License**
- Part 2. **Department of Labor and Industry Plumbing Review Approval**
- Part 3. **Stormwater Management Plan:** The plan consists of a **Stormwater Management Plan, Certificate of Survey** (unless waived by City staff)
- Part 4. **Contact City Engineer and City Building Official to set up Initial Inspection:** Once your plans have been reviewed and accepted, please reach out to the Gem Lake City Clerk to request an Initial Inspection of all temporary erosion and sediment control measures on site: city@gemlakemn.org. All temporary erosion and sediment control measures and tree protection measures must be installed and inspected prior to issuance of a permit.

Contact Information:

Gem Lake City Clerk: 651-747-2790
city@gemlakemn.org

Gem Lake City Engineer: Justin Gese
612-209-0731
jgese@sehinc.com

Gem Lake City Building Official: Mike Johnson
651-747-2762
mike.johnson@whitebeartownship.org

City Ordinance:

<https://gemlakemn.org/>

Click “Ordinances” – then search “131 Consolidated Land Use Ordinance” – then search Section 22. Erosion, Sediment, and Waste Controls and Stormwater Management



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Stormwater Management Permit Application

Applicant Information

Applicant: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ CPESC License #: _____
 Email: _____
 Site Manager: _____ Phone: _____

Property Owner Information

Property Owner (if different than above): _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Home Phone: _____ Cell Phone: _____
 Email: _____

Project Information

Project Address/Location: _____
 Legal Description or PIN #: _____ Size of Parcel: _____ Acres _____ Square feet
 Size of Disturbed Area (square feet): _____
 Impervious Area: Increased by _____ sq ft Decreased by _____ sq ft
 Project Start Date: _____ Project End Date: _____

Purpose of Land-Disturbing Activity

Public: Linear Projects Stormwater Pond
 Residential: New Home Construction Addition Remodel (excavation more than 1,000 cubic feet)
 Commercial/Industrial: Less than 5 acres More than 5 acres
 Other _____

Project Details:

Applicant Signature: _____ Date: _____

Note: It may take a minimum of 15 business days to review applications.