



City of Gem Lake

Heritage Hall

4200 Otter Lake Road | Gem Lake, MN 55110

651-747-2790/92 | 651-747-2795 (fax)

E-mail city@gemlakemn.org

Agricultural Animal Keeping License

Interim Use Permit

January 1 – December 31

LICENSE APPLICATION CHECKLIST:

To prevent delay, please ensure the following information is submitted.

- Agricultural Animal Keeping License
- Application Fee
 - 1st and 2nd year \$100.00 for up to 2 agricultural animals; 3rd year and on renewal fee is \$50.00
 - 1st and 2nd year \$100.00 for up to 5 agricultural animals; 3rd year and on renewal fee is \$75.00
- Letter of Approval from Property Owner (if applicant is not the owner of the property on which agricultural animals are being kept)
- Site Plan detailing the following information:
 - Location of Property Lines
 - House, garage (where applicable)
 - Size and Specifications of animal shelter
 - Setback proposed from the shelter to the property lines

- New 1st year Renewal 2nd year Renewal and On

Applicant Information

Name: _____ Phone Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Property Owner Information (if different than applicant)

Name: _____ Phone Number: _____

Email: _____

Animal Information

Number and species of agricultural animals housed or kept on property: _____

Purpose of keeping agricultural animals on property: _____

Describe the steps you intend to take to prevent odors, rodents, flies, and other pests: _____

Applicant Signature: _____ Date: _____

Office Use Only

Receipt No. _____ Permit No: _____

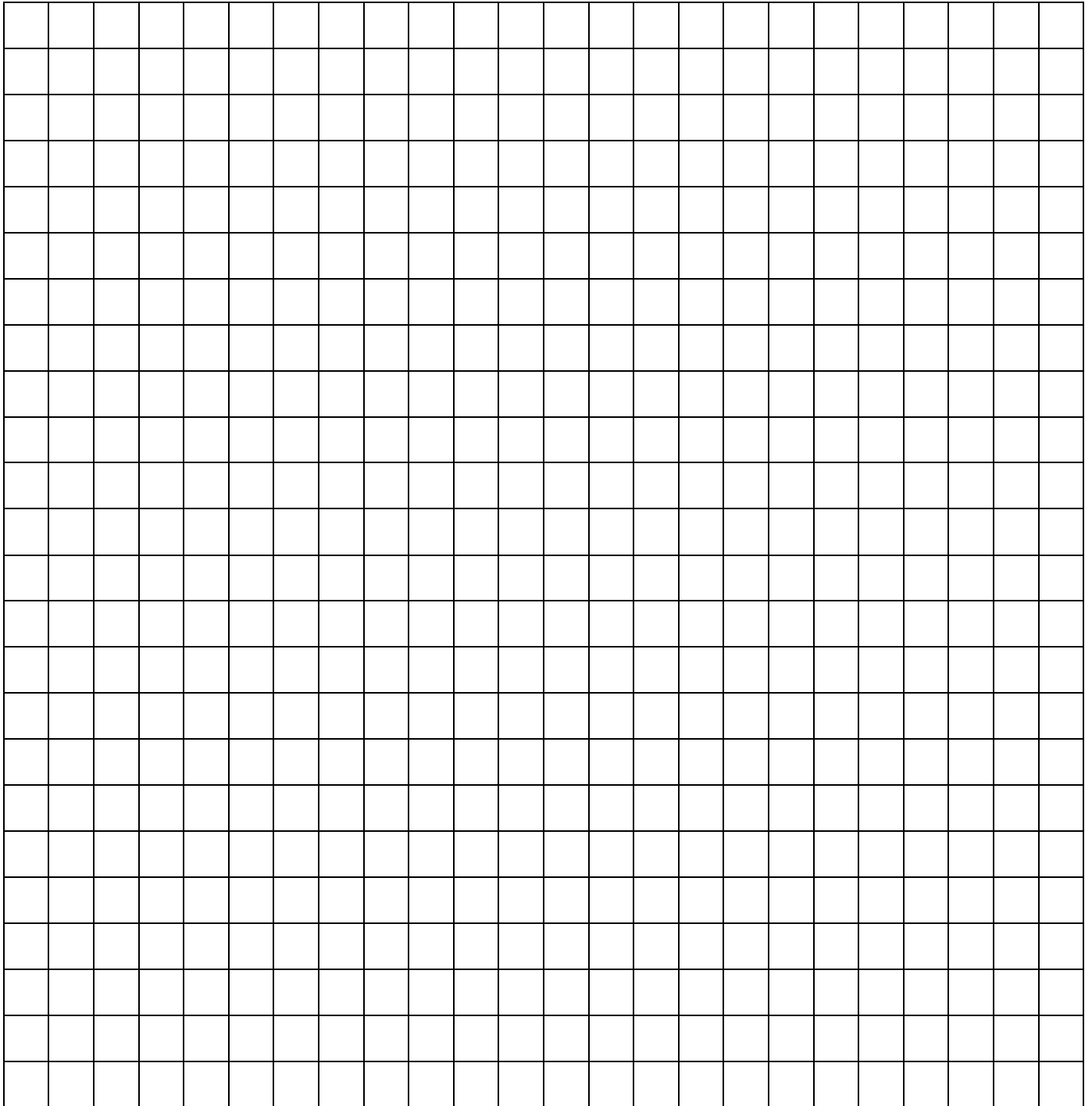
Approved by: _____ Date: _____

Site Plan

This site plan format is optional: It is available as a convenience – site plans may be provided in other formats, so long as they contain all necessary information.

Name: _____ **Site Address:** _____

Phone Number: _____ **Scale:** One (1) square = _____ feet



Property and Shelter Diagram Example

Please supply a scaled sketch of your property and shelter

The sketch must include:

- Location of house and surrounding buildings
- Your lot lines
- Location, size, and type of all structures for keeping agricultural animals
- Setback of shelter

Agricultural animal structures may be located in the rear yard only and shall be at least 50 feet from adjacent habitable structures

