



City of Gem Lake
 Heritage Hall
 4200 Otter Lake Road | Gem Lake, MN 55110
 651-747-2790/92 | 651-747-2795 (fax)
 E-mail city@gemlakemn.org

Zoning Request Application

Applicant Information

Applicant: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Home Phone: _____ Cell Phone: _____
 Email: _____

Property Information

Property Owner: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Legal Description or PIN #: _____
 Current Zoning: _____ Current Use: _____

Type of Request

- | | |
|---|---|
| <input type="checkbox"/> Application for Rezoning | <input type="checkbox"/> Application for Zoning Amendment |
| <input type="checkbox"/> Application for Conditional Use Permit | <input type="checkbox"/> Application for Variance |
| <input type="checkbox"/> Planned Unit Development (PUD) | |

Description of Request: _____

Reason for Request: _____

Note: This application may require additional documentation to be considered complete. Once all documentation has been received, the City will decide on this matter within sixty (60) days. In the event the matter is very complicated and will require substantial discussion and evaluation by more than one person or body, the City may request that you waive the sixty (60) day decision period to avoid unnecessary denial of your application.

Applicant Signature: _____ Date: _____

Office Use Only

Has a request for zoning consideration for this property been previously considered?

Yes No If yes, what date: _____

Was the request for zoning consideration for this property approved?

Yes No If yes, what date: _____

Has any request for zoning consideration for this property owner been previously considered?

Yes No If yes, what date: _____

Was the request for zoning consideration of this property owner approved?

Yes No If yes, what date: _____

Date Request Received: _____ Date Application Complete: _____

Conditional Use Permit paid: _____

Application Fee: _____ Escrow Fee: _____

Application Card Processing Fee: _____ Escrow Card Processing Fee: _____

Application Fee Total: _____ Escrow Fee Total: _____

Check No.: _____ Receipt No.: _____

Date Application Approved: _____

Date Permit Denied: _____

Comments
