

**City of Gem Lake
Planning Commission Meeting – October 11, 2022
Meeting Minutes**

Planning Commission Chair Don Cummings called the meeting to order at 7:01 p.m. Commission Members Stephanie Farrell, Joshua Patrick and Art Pratt were present. Commission Member Derek Wippich was not present. Also present: City Attorney Patrick Kelly and Acting City Clerk Melissa Lawrence.

October 11, 2022 Agenda

A motion was made by Commission Member Pratt to accept the agenda, seconded by Commission Member Patrick. Voice vote taken, all voted yes, motion passes, agenda accepted.

Minutes

A motion was made by Commission Member Patrick, seconded by Commission Member Farrell to approve the September 13, 2022, Planning Commission Meeting minutes. Voice vote taken, three (3) voted yes, motion passes, minutes are approved. Commission Member Pratt abstained.

Public Hearings

None

Old Business

Discussion of Permitted Uses in the Consolidated Lane Use Ordinance

Commission Chair Cummings reiterated what was discussed at the September 13, 2022 Planning Commission meeting regarding permitted uses, specifically permitted uses in the Gateway District. Commission Member Patrick likes the idea of leaving the description vague because it gives the City more control. Most corporations looking to build in a municipality can be creative and work with the City if they really are interested. This topic will continue to be discussed at future meetings.

New Business

Discussion of Metropolitan Council System Statement

The Metropolitan Council recently revised and updated the 2040 Transportation Policy Plan and the 2040 Regional Parks Policy Plan, which may require amendments to local comprehensive plans. Metropolitan system plans are long-range comprehensive plans for the regional systems – transit, highways, and airports; wastewater services; and parks and open space – along with the capital budgets for metropolitan wastewater services, transportation, and regional recreation open space. System statements explain the implications of metropolitan system plans for each individual community in the metropolitan area. They are intended to help communities prepare or update their comprehensive plan, as required by the Metropolitan Land Planning Act.

Since the last system statement release in 2015, there have been two adopted updates to the TPP, along with several administrative modifications and adopted amendments. The TPP was updated in October 2018 and November 2020, administratively modified in September 2021 and February 2022, and amended in March 2022. The TPP updates also included changes to policies that communities are encouraged to respond to in their comprehensive plans, such as policies identifying and describing investment priorities for the Regional Bicycle Transportation Network (RBTN). One of the major items that affects Gem Lake is the seven transit ways that now have identified funding, with the major one impacting Gem Lake being Purple Line. Nothing seems to have changed with the parks in regards to Gem Lake.

No action was taken on the statement during the meeting, the Commission would like to hold off until a formal response can be developed after discussing the statement further with City Planner Evan Monson.

Planning Commission Leadership Update

When Mr. Cummings joined the Commission the Mayor asked him to serve as the interim commissioner chair. Mr. Cummings would like to step down into a non-supervisory commission role and has spoken to Commission Member Patrick about stepping up. Commission Member Patrick accepted the offer to move into the supervisory Commissioner Chair role for the City of Gem Lake.

Commissioner Cummings introduced a motion to recommend Commissioner Patrick for the Commission Chair role for the Gem Lake Planning Commission, seconded by Commissioner Pratt. Voice vote taken, all voted yes, motion passes, Mr. Patrick will take the role of Commission Chair beginning with the November 9, 2022 meeting and Mr. Cummings will take the role of Commissioner.

Future Meetings

City Council Meeting, Tuesday October 18, 2022 at Heritage Hall, and Planning Commission Meeting, Wednesday November 9, 2022 at Heritage Hall.

Attendance Inquiry

Commissioner Chair Cummings surveyed the Commission to see if any of the members would have any issues attending the November 9, 2022 meeting. At this time all Commission Members present at the October 11, 2022 meeting can and will attend the November meeting.

Adjournment

Being there no further business, following a motion from Commission Member Patrick, seconded by Commission Member Farrell, the meeting adjourned at 7:37 p.m.

Respectfully submitted, Melissa Lawrence