

**City of Gem Lake
City Council Meeting – February 16, 2021
Meeting Minutes**

Mayor Artig-Swomley called the meeting to order at 7:00 p.m. Councilmembers Amlee, Cacioppo, Lindner and Johnson were present. Also present: Justin Gese, City Engineer, S.E.H., City Attorney Patrick Kelly, and a number of call-ins not identified.

February 16, 2021, Agenda

A motion was made by Councilmember Amlee, seconded by Councilmember Johnson to add the canvas board meeting to the agenda. Voice vote taken, Agenda approved.

A motion was made by Councilmember Cacioppo, seconded by Councilmember Johnson to recess the meeting to canvas the election. Voice vote taken, all voted yes.

The meeting of the canvas board was called to order to accept the election results of the February 9, 2021, election. Councilmember Lindner received 92% of the votes. A motion was made by Councilmember Cacioppo, seconded by Councilmember Johnson to accept the election results. Voice vote taken, all voted yes.

A motion was made by Councilmember Cacioppo, seconded by Councilmember Johnson to adjourn the meeting at 7:06 p.m. Voice vote taken, all voted yes. Canvas meeting adjourned.

A motion was made by Councilmember Cacioppo, seconded by Councilmember Johnson to resume the meeting at 7:07 p.m.

Swearing in of New Councilmembers and Mayor

Acting City Clerk Gloria Tessier swore in the new Councilmember Jim Lindner.

Minutes

A motion was made by Councilmember Cacioppo, seconded by Councilmember Johnson to approve the January 19, 2021, City Council minutes. Voice vote taken, all voted yes, motion passes, minutes approved.

Committee Reports – Planning Commission

No meeting took place in January.

Old Business

Newsletter, mid-March issue, highlighting people who volunteer for Gem Lake, former Councilmember Kuny, current Councilmember Amlee and Lindner, deer hunting ordinance and the MS4 report.

Public Hearing – None

New Business

MS4 Reporting Proposal- Justin Gese, S.E.H.

The MS4 permit was issued in November. Mr. Gese provided an overview of the reporting proposal and the new requirements that have been added. Councilmember Lindner made a motion to accept the proposal, seconded, by Councilmember Cacioppo. Voice vote taken, all voted yes. Motion passes, MS4 proposal accepted.

2021 Appointment List

Councilmember Lindner will serve as Gem Lake's representative for VLAWMO board member; Assistant Weed Inspector; and Emergency Services Director. Councilmember Johnson will serve as a representative from Gem Lake for the Ramsey County League of Local Governments, Councilmember Amlee will serve as backup. Gloria Tessier, as a citizen of Gem Lake, will serve on the VLAWMO technical committee. A motion was made by Councilmember Lindner, seconded by Councilmember Johnson to add these changes to the 2021 Appointment List. Voice vote taken, all voted yes. Motion passes.

Zoning Compliance Permit Fee Discussion – Tom Riedesel

Council discussed the escrow fee as part of the Zoning compliance permit, Mr. Riedesel felt that there is no need for the escrow. Councilmember Lindner made a motion to remove the escrow fee from the Zoning Compliance Permit, Councilmember Cacioppo seconded. Motion passed. Voice vote taken, all vote yes. Motion passes.

City Council/Planning Commission Procedures and On-Going Education

Mayor Artig-Swomley gave an overview of the available education thru League of Minnesota Cities web site. Discussed conflict of interest and data privacy.

Approval of Resolution 2021-003 Annual Rate Structure for Services Provided by White Bear Township

Councilmember Lindner made a motion to untable the discussion on the annual rate structure for services provided by White Bear Township, Councilmember Cacioppo seconded. Discussion ensued. Council decided to pay White Bear Township one rate for all services, \$95.00 per hour, Councilmember Lindner made a motion to approve the rate structure, Councilmember Cacioppo seconded. Voice vote taken, all yes. City of Gem Lake will pay White Bear Township \$95.00 per hour for all services provided.

Archery Deer Hunting Ordinance

Council discussed a possible workshop in April or May to discuss the Archery Hunt Ordinance.

Conditional Use Process

Council discussed the differences between the CUP and the Interim Use Permits, decided to review the process every two years.

City Clerk Opening

Council discussed the City Clerk's resignation letter, asked the city clerk to withdraw her resignation and make it effective on or before June 30, 2021, depending on replacement hire date. Discussed the compensation rate for the city clerk, currently at \$17.00 per hour, discussed increase to \$22.50 retro to January 1, 2021. Proposed new city clerk position is to be compensated between \$20.00 - \$25.00 per hour. A motion was made by Councilmember Cacioppo, seconded by Councilmember Amlee to accept the resignation of the city clerk on or before June 30, 2021, depending on replacement hire date and to

compensate the current city clerk at \$22.50 retro-active to January 1, 2021. Voice vote taken, all vote yes, motion passes. City Attorney will summarize. Discussed hiring committee, three person panel, interview all candidates.

Claims

A motion was made by Councilmember Lindner, seconded by Councilmember Cacioppo to approve the claims for February, 2021. A voice vote was taken, all voted yes. Motion passes.

Monthly Financials

Approved

Councilmembers

March, 2021, meeting will be virtual.

Next Meetings/Workshop

City Council, Tuesday, March 16, 2021, Workshop, March 8, 2021, cancelled

Adjournment

Being there no further business, following a motion from Councilmember Lindner, seconded by Councilmember Cacioppo, the meeting adjourned at 8:28 p.m.

Respectfully submitted, Gloria Tessier.